

**JOINT MEETING BOARD OF SELECTMEN
AND ADVISORY BOARD
TUESDAY, FEBRUARY 17, 2009 – 6:30 P.M.
VON DECK LECTURE HALL
OAKMONT REGIONAL HIGH SCHOOL**

- I. APPROVAL OF AGENDA
- II. PRESENTATIONS, REPORTS & CORRESPONDENCE
 - A. Discussion with Special Counsel for Tax Matters, Coppola & Coppola and Treasurer, Anne Cervantes
 - B. Discussion – Water/Sewer issues
 - C. Public Meeting to adopt Pre-Disaster Mitigation Plan
 - D. Correspondence
 - E. Town Administrator’s Report
 - F. Public Safety Building Committee update
 - G. Chairman’s Report
- III. OLD BUSINESS
 - A. Vote on Agreement for Animal Control Services between Ashburnham and Westminster
 - B. Discussion - Interim Town Administrator position
- IV. NEW BUSINESS
 - A. Review and vote on Engagement Letter for Bill Fraher, as Auditor for Town
 - B. Approval of a One-Day Special Liquor License
 - C. Appointment of Town Administrator Search Committee
 - D. Discussion and review of draft FY10 Budget
- V. APPROVAL OF MINUTES
 - A. January 20, 2009 – Special Meeting
 - B. January 26, 2009 – Regular Meeting
 - C. February 2, 2009 – Regular Meeting
- VI. SCHEDULE OF COMING EVENTS
- VII. OTHER MATTERS
- VIII. EXECUTIVE SESSION
- IX. ADJOURNMENT

**BOARD OF SELECTMEN AND ADVISORY BOARD MEETING
FEBRUARY 17, 2009**

II. PRESENTATIONS, REPORTS & CORRESPONDENCE

- A. **Discussion with Special Counsel for Tax Matters, Coppola & Coppola and Treasurer, Anne Cervantes:** Special Counsel Coppola will be attendance to discuss the Town's options re: tax title and how the Town can generate extra revenue.
- B. **Discussion – Water/Sewer issues:** The Water/Sewer Commissioners, Mark Abraham, Nancy Haines and Don Ouellette will be present to discuss Water/Sewer issue concerns.
- C. **Public Meeting to adopt Pre-Disaster Mitigation Plan:** The Board needs to adopt this plan at a public meeting.
- D. **Correspondence**
- E. **Town Administrator's Report**
- F. **Public Safety Building Committee Update**
- G. **Chairman's Report**

III. OLD BUSINESS

- A. **Vote on Agreement for Animal Control Services between Ashburnham and Westminster:** Police Chief Barrett has been working on this agreement and is asking the Board to vote to approve.
- B. **Discussion – Interim Town Administrator:** Norm Thidemann and the Board have come to an agreement on a proposal for him to serve as interim.

IV. NEW BUSINESS

- A. **Review and vote on Engagement Letter for Bill Fraher, as Auditor for Town:** The Board needs to vote and sign the two copies of the engagement letter which is for one-year.
- B. **Approval of a One-Day Special Liquor License:** St. Denis Church is holding a spaghetti supper on Saturday, February 21st from 5:30 p.m. to 9:00 p.m. at the Father Lacey Hall and they are asking for a one-day liquor license to serve all alcohol.
- C. **Appointment of Town Administrator Search Committee:** The Board needs to appoint the committee from the following: Ed Vitone, Jeff Lawrence, Gail Dumont, Donna Burton, Ron Reed, Dave Sargent, Lorna Fields, and Jim Kreidler.
- D. **Discussion and review of draft FY10 Budget:** Kevin has distributed a balanced FY10 budget for the Board's review and first discussion.

V. APPROVAL OF MINUTES

- A. January 20, 2009 – Special Meeting
- B. January 26, 2009 – Regular Meeting
- C. February 2, 2009 – Regular Meeting

VI. SCHEDULE OF COMING EVENTS

Reminders from Town Clerk's office:

- Monday, February 23rd Citizens Caucus 7:00 p.m. Community Room Stevens Memorial Library – a quorum of 25 registered voters is required
- Census Forms have been mailed to each household. Please complete and return these forms to the Town Clerk's office at Town Hall.
- Rabies Clinic, Saturday, March 21st from 11:30 a.m. to 12:30 p.m. at the Highway Garage on Central Street. The charge is \$10.00. Please bring current rabies certificate.

VII. OTHER MATTERS

The next regular meeting of the Board of Selectmen will be held on Monday, March 9, 2009 at 6:30 p.m. at Oakmont in the Von Deck Room.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT